

## Notice of Meeting

### THE EXECUTIVE

**Tuesday, 19 May 2009 - 5:00 pm**  
**Council Chamber, Civic Centre, Dagenham**

**Members:** Councillor L A Smith (Chair); Councillor R C Little (Deputy Chair); Councillor J L Alexander, Councillor G J Bramley, Councillor S Carroll, Councillor H J Collins, Councillor S S Gill, Councillor M A McCarthy, Councillor Mrs V Rush and Councillor P T Waker (**subject to confirmation at Annual Assembly**)

Date of publication: 8 May 2009

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Chief Executive

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### AGENDA

1. **Apologies for Absence**
2. **Declaration of Members' Interests**

In accordance with the Council's Constitution, Members are asked to declare any personal or prejudicial interest they may have in any matter which is to be considered at this meeting.
3. **Minutes - To confirm as correct the minutes of the meeting held on 21 April 2009 (Pages 1 - 5)**
4. **Local Development Framework Pre-Submission Barking Town Centre Area Action Plan (Pages 7 - 22)**

The appendices to this report have been circulated to Executive Members under separate cover (as Supplementary 1) and copies are also available in the Members' Rooms and on the Council's website.
5. **Amalgamation of Ripple Infant and Junior Schools to form Ripple Primary School (Pages 23 - 27)**
6. **Any other public items which the Chair decides are urgent**

7. **To consider whether it would be appropriate to pass a resolution to exclude the public and press from the remainder of the meeting due to the nature of the business to be transacted.**

#### **Private Business**

The public and press have a legal right to attend Council meetings such as the Executive, except where business is confidential or certain other sensitive information is to be discussed. The list below shows why items are in the private part of the agenda, with reference to the relevant legislation (the relevant paragraph of Part 1 of Schedule 12A of the Local Government Act 1972 as amended). ***There are no such items at the time of preparing this agenda.***

8. **Any other confidential or exempt items which the Chair decides are urgent**

## THE EXECUTIVE

Tuesday, 21 April 2009  
(5:00 - 6:00 pm)

**Present:** Councillor C J Fairbrass MBE (Chair), Councillor L A Smith (Deputy Chair), Councillor J L Alexander, Councillor S Carroll, Councillor H J Collins, Councillor R C Little, Councillor M A McCarthy, Councillor M E McKenzie and Councillor Mrs V Rush

**Also Present:** Councillor J E McDermott and Councillor P T Waker

**Apologies:** Councillor G J Bramley

Councillor Smith announced that this would be Councillor Fairbrass last Executive meeting as Leader and thanked him on behalf of all members for his many years of service to the Council.

### 168. Declaration of Members' Interests

None declared.

### 169. Minutes - 24 March 2009

Agreed.

### 170. Budget Monitoring 2008/09

Received a report from the Corporate Director of Resources providing an update on the Council's revenue and capital position for the period April to February of the 2008/09 financial year.

The position for revenue expenditure indicates that current budget pressures amount to £2.8million. The largest pressure continues to remain within the Children's Services department (£3.4million) and Regeneration Services (318k) which are offset by projected under spends in Resources (400k), Adults and Community Services (70k) and Customer Services (£489k).

The current forecast is that at year end the revenue budget will have a net overspend of approximately (£780k).

**Agreed**, in order to assist the Council to achieve all of its Community Priorities and as a matter of good financial practice, to:

- (i) note the current position of the Council's revenue and capital budget as at 28 February 2009;
- (ii) note that where pressures and targets exist, Directors continue to identify and implement the necessary action plans to alleviate these budget pressures;

(iii) note the position and projected out-turn for the Housing Revenue account; and

(iv) the budget approval of the capital scheme.

#### **171. Proposed Establishment of an Additional Resource Provision at John Perry Primary School**

Received a report from the Corporate Director of Children's Services concerning proposals to establish an additional resource provision (ARP) at John Perry School for pupils with statements of Special Educational and Complex Needs, from the start of the Autumn Term 2009.

**Agreed**, in order to assist the Council to achieve its Community Priority of 'Better Education and Learning For All' and 'Promoting Equal Opportunities and Celebrating Diversity' to the establishment of an additional resource provision at John Perry Primary School for children with statements of Special Educational Needs who have a diagnosis of autism.

#### **172. Charging for Pre-Planning Application Advice**

Received a report from the Corporate Director of Resources regarding proposals to introduce charges for the advice given to applicants prior to the submission of a planning application.

**Agreed**, in order to assist the Council to achieve its Community Priority of 'Developing Rights and Responsibilities with the Local Community' to the approval of the principle of pre-application charging, following consultation with users of the service on the basis of the following charges exclusive of VAT effective from 1 June 2009.

##### Pre-application Planning Advice

(i) Category A – Major Scale Development - £1,500 – Follow up meetings £750.

100 + residential units

Non residential applications with a floor space of over 5,000m<sup>2</sup>

Changes of use over 5,000m<sup>2</sup>

Development of a site over 0.5 hectare or over;

(ii) Category B – Large Scale Development - £750 – Follow up meetings £375

10-99 residential units

Non residential applications with a floor space 1,000m<sup>2</sup> - 4,999m<sup>2</sup>

Changes of use 1,000m<sup>2</sup> – 4999m<sup>2</sup>

Development of sites up to 0.49 hectare;

Developments requiring an environmental impact assessment or traffic impact assessment

(iii) Category C – Medium Scale Development - £400 – Follow up meetings £200.

2-9 residential units

Non residential applications or changes of use with a floor space of 100m<sup>2</sup>-999m<sup>2</sup>; and

- (iv) Category D – Small Scale Development - £150
  - Advertisement unrelated to the premises on which they are displayed
  - New Telecoms installation
  - Flat conversions
  - Single new houses
  - Change of use within shopping parades and other retail areas

There will be no charge for pre application planning advice on householder applications, or other minor developments such as small changes of use (excluding those in Category A above) shop fronts, small commercial floor space extensions or enforcement cases.

These charges will not apply to applications submitted by the Local Authority.

**173. Approval of Abbey and Barking Town Centre, Abbey Road Riverside, Dagenham Village and Chadwell Heath Anti-aircraft Gun Site Conservation Area Appraisals**

Received a report from the Corporate Director of Resources concerning proposals in line with the Planning (Listed Buildings and Conservation Areas) Act 1990 to extend the Abbey and Barking Town Centre, Abbey Road Riverside, Chadwell Heath Anti-aircraft Gun Site and Dagenham Village conservation areas to create a more cohesive and rational designation that more adequately protects the special historic and architectural interest.

**Agreed**, in order to assist the Council achieve its Community Priorities of ‘Better Education and Learning for All’, ‘Raising General Pride in the Borough’ and ‘Regenerating the Local Economy’ to formally adopt the Abbey and Barking Town Centre, Abbey Road Riverside, Chadwell Heath Anti-aircraft Gun Site and Dagenham Village Conservation Area Appraisals.

**174. Approval of Local List of Buildings of Special Architectural or Historic Interest in the London Borough of Barking and Dagenham**

As a result of the Heritage Bill intending to introduce a duty for English Heritage to create and maintain a Historic Environment Record for Greater London, received a report from the Corporate Director of Resources detailing buildings within the borough which are of local historical or architectural interest and important in defining the character of the borough’s built environment.

**Agreed**, in order to assist the Council to achieve its Community Priorities of “Raising General Pride in the Borough” and “Regenerating the Local Economy” to:

- (i) approve the Local List of Buildings of Special Architectural or Historic Interest in the Borough; and
- (ii) publicise the local list on the Council’s website.

**175. Local Development Framework - Core Strategy, Borough-wide Development Policies, Site Specific Allocations and Joint Waste Development Plan Documents**

Received a report from the Corporate Director of Resources on the Site Specific Allocations and Joint Waste Development Plan Documents (DPD) which form part of the Council's Local Development Framework, and will assist in the delivery of relevant elements of the Borough's Community Strategy.

**Agreed**, in order to assist the Council to achieve all its Community Priorities and the commencement of the examination in public process, to:

- (i) approve the pre-submission Site Specific Allocations Development Plan Document and pre-submission Joint Waste Development Plan Document for a six week consultation in line with the Council's Statement of Community Involvement and for submission to the Secretary of State;
- (ii) authorise the Chief Executive, in consultation with the Lead Member for Regeneration, to make minor changes to the pre-submission Site Specific Allocations Development Plan Document and pre-submission Joint Waste Development Plan Document to address the feedback received during their consultation prior to their submission to the Secretary of State;
- (iii) authorise the Chief Executive to suggest minor changes to the submission Site Specific Allocations Development Plan Document and submission Joint Waste Development Plan Document during their respective examinations in consultation with the Lead Member for Regeneration; and
- (iv) Prior to Assembly, authorise the Chief Executive in consultation with the Lead Member for Regeneration, to make the minor amendments to the finalised Joint Waste Development Plan Document that arise from the parallel approval processes in any of the three partner boroughs.

**175a \* Property Asset Management (PAM) Plan**

Received a report from the Corporate Director of Resources outlining the Council's Property Asset Management Plan (PAM), which is a strategic and delivery document covering the period 2009-2016 with proposals to improve the Council's property service.

**Agreed**, in order to assist the Council to achieve its Community Priorities of 'Raising General Pride in the Borough' and 'Regenerating the Local Economy' to approve the strategies within the PAM Plan in principle, which includes specifically:

- (i) The amalgamation of all current council maintenance monies into one centralised fund i.e. the proposed Central Maintenance Fund (CMF) under the management of the Asset Management and Capital Delivery Division, Resources Department; and
- (ii) The submission of a funding bid as part of the 2010/11 budget process to address the significant property maintenance backlog.

**176. Private Business.**

**Agreed**, to exclude the public and press for the remainder of the meeting by reason of the nature of the business to be discussed which included information exempt from publication by virtue of paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

**177. \* Barking & Dagenham Local Housing Company**

Following on from Minute 156 2007/08 agreeing to setting up of the Barking and Dagenham Local Housing Company, received a report from the Corporate Director of Resources providing an update on progress in the establishment of the Company.

**Agreed**, in order to assist the Council to achieve its Community Priorities of, 'Improving Health, Housing and Social Care' and 'Regenerating the Local Economy':

- (i) That the Heads of Terms be accepted as the basis for concluding final contract negotiations with First Base Limited;
- (ii) That the Chief Executive of the Council, Legal Partner –Procurement, Contracts and Property and Divisional Director of Corporate Finance are collectively given delegated powers to negotiate and settle final contract documents as anticipated by the Heads of Terms; and
- (iii) To note that a further report will be brought to Executive once contractual documentation has been finalised (including detail of any substantive variation from the transactions contemplated by the Heads of terms) which is anticipated to be in June/ July 2009. This further report will set out details of:
  - a. Contractual terms
  - b. funding terms provided by HCA and senior and other debt funders
  - c. LHC business plan and financial model
  - d. Other relevant information

**178. \* One Barking and Dagenham ICT Themes**

Received a report from the Corporate Director of Customer Services concerning procurement proposals to deliver Information and Communication Technology (ICT) as part of the One Barking and Dagenham programme.

**Agreed**, in order to assist the Council to achieve all of its Community Priorities to the procurement of support through a 'mixed economy' approach using our in-house ICT team, partners and external contractors, as outlined in the report. The mixed economy route provides an appropriate level of capacity to deliver, return on investment and management of risk.

(\* The Chair agreed that these items could be considered as a matter of urgency under the provisions of Section 100B(4)(b) of the Local Government Act 1972.)

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## THE EXECUTIVE

19 MAY 2009

### REPORT OF CORPORATE DIRECTOR OF RESOURCES

<b>Title:</b> Local Development Framework – Approval for consultation of the Pre-Submission Report of the Barking Town Centre Area Action Plan and the Urban Design Supplementary Planning Document	<b>For Decision</b>
<p><b>Summary:</b></p> <p>The Barking Town Centre Area Action Plan (AAP) is an important part of Barking and Dagenham’s emerging Local Development Framework. It sets out a number of detailed policies that will replace the Unitary Development Plan and inform future planning decisions in the area. It also sets out 11 Site Specific Allocations which make specific proposals for the use and regeneration of 11 key sites within the Plan area.</p> <p>The AAP has already been the subject of extensive community and stakeholder consultation at the Issues &amp; Options Stage which took place in 2007 and the Preferred Options stage which took place in the summer of 2008. Having taken account of the comments and suggestions made during those consultations, officers have now produced the pre-submission version for further consultation, prior to its formal submission to the Secretary of State.</p> <p>Section 3 of this report sets out a brief summary of the policies and Site Specific Allocations contained in the pre-submission version. Many of these are essentially unchanged from the Preferred Options which Executive approved for consultation last year. There have, however, been a few significant changes to some aspects of the Plan and these are described within the section.</p> <p>Appendix 1 to the report provides the full pre-submission version of the AAP.</p> <p>Subject to the approval of this meeting, the Plan documents will be the subject of a statutory 6 week consultation period during which formal representations can be made either in support of or opposition to them. Following that, the Council must consider those representations and decide whether or not to make minor amendments to the Plan (major amendments are not permitted) and then submit the final version of the AAP to the Secretary of State for Communities and Local Government together with the representations made.</p> <p>In parallel with the AAP, work has been commissioned from consultants on preparing a document which will provide guidance to developers and assistance to development management staff about how to achieve high standards of urban design in the AAP area. This document is now ready and, although it does not need to go through the formal process of submission to the Secretary of State, it does need to be the subject of stakeholder and public consultation. It is intended that this will take place at the same time as consultation on the Pre-submission AAP.</p> <p>Section 4 of this report sets out a brief summary of the draft Urban Design Supplementary Planning Document whilst Appendix 2 provides the full document.</p> <p><b>Wards Affected:</b> Abbey and Gascoigne Wards are directly affected but to the extent that</p>	

<p>Barking Town Centre serves the whole borough, there may be implications for all wards</p>
<p><b>Recommendation(s)</b></p> <p>The Executive is asked to agree:</p> <p style="padding-left: 40px;">That the pre- submission report of the Barking Town Centre Area Action Plan and the Urban Design Supplementary Planning Document be approved for public consultation.</p>
<p><b>Reason(s)</b></p> <p>Consultation is a statutory requirement of the Local Development Framework process in respect of both documents.</p>
<p><b>Implications:</b></p> <p><b>Financial:</b></p> <p>Some of the proposals and design standards and requirements proposed in the AAP and Urban Design Supplementary Planning Document could result in additional capital costs. For private developments and social housing schemes, these costs will need to be met by the developer and/or the housing association. This may affect the size of the development, Section 106 receipts or possible land values where the Council wants to dispose of its own land or property. The cost to the Council of implementing the AAP and Urban Design Supplementary Planning Document on its own housing and other projects will have to be calculated on a case-by-case basis.</p> <p>The costs of producing and consulting upon the pre-submission Area Action Plan and the draft Urban Design Supplementary Planning Document have been/will be met by a combination of the London Development Agency and the London Thames Gateway Development Corporation. There has, so far, been no cost to the Council and any minor costs involved in producing the consultation material that fall to the Council will be met from the Regeneration and Economic Development existing budget.</p> <p><b>Legal:</b></p> <p>Although the earlier stages of the AAP were produced in accordance with the Town and Country Planning (Local Development) (England) Regulations 2004, these were superseded in June 2008 by the Town and Country Planning (Local Development) (England) (amendment) Regulations 2008</p> <p>The AAP is now being produced in line with the new Regulations which, at section 27, introduced the pre-submission version to the LDF process. Submission of the AAP to the Secretary of State will be undertaken in accordance of sections 20 and 30 of the new Regulations.</p> <p>Before the Area Action Plan and its accompanying documents can be submitted to the Secretary of State for approval, they must be the subject of public consultation. The result of such consultation should be considered before the Plan documents are submitted for approval to the Secretary and non-material changes suggested as part of the consultation and acceptable to the council incorporated into the Plan documents before submission.</p>

Following the public consultation process and before submission to the Secretary of State, a report should be presented to the Assembly for approval of the Plan documents incorporating non-material changes agreed as part of the consultation process.

On submission of the Plan documents to the Secretary of State, they will appoint a Planning Inspector to review the Plan documents in light of representations from the public consultation. The Planning Inspector will make recommendations to the Secretary of State and this will form part of the approval of the Plan documents. Such recommendations are binding on the Council.

### **Risk Management:**

The risk associated with not approving the AAP for public consultation is that the Council would not meet its milestones as set out in its most up to date Local Development Scheme (as approved by the Secretary of State, in March 2008). This would mean the Council would forfeit Housing and Planning Delivery Grant monies associated with meeting these targets.

### **Social Inclusion and Diversity:**

The Pre- submission Report has been informed by the wide ranging Issues and Options consultation which was carried out in 2007, and the Preferred Options consultation which was held in 2008. These consultations were targeted at a range of groups to ensure that policies could be prepared which reflected a wide range of equalities considerations in relation to our diverse community. To this end we carried out community involvement activities to target:

- The wider community
- Local voluntary and community groups
- Statutory consultees
- Members
- Under represented groups
- Barking & Dagenham Partnership

Full details of consultees, those who responded, comments raised, and how those comments are reflected in the pre- submission document are set out in a consultation statement which will be made publicly available once the documents are submitted to the government. The consultation statement will also be given to the Independent Inspector to inform the Examination in Public.

### **Crime and Disorder:**

Section 17 of the Crime and Disorder Act 1998 places a responsibility on local authorities to consider the crime and disorder implications of any proposals. The AAP and its accompanying Sustainability Appraisal reports reflect policies and approaches aimed at contributing towards reducing crime and the fear of crime. The AAP's proposals for the encouragement of the evening economy have been particularly influenced by these considerations. The impact of all policies in relation to contributing towards reducing crime and the fear of crime has been appraised as part of the Sustainability Appraisal process and the pre-submission documents reflect the recommendations of that process.

## Options Appraisal:

In arriving at the policies and proposals that make up the pre Submission AAP, we have considered a wide range of options and tested these against sustainability considerations and public and stakeholder opinion.

The pre-submission documents set out what we think will be the best package of policies and site specific proposals to ensure the economic, social and environmental regeneration of Barking town centre and the area surrounding it.

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<b>Contact Officer:</b> Mike Robinson	<b>Title:</b> Principal Planner	<b>Contact Details:</b> Tel: 020 8227 3947 Fax: 020 8227 5326 E-mail: Michael.robinson@lbbd.gov.uk

### 1.0 Introduction

- 1.1 In common with other Local Authorities, Barking and Dagenham is producing a Local Development Framework. The Framework, which will replace the adopted Unitary Development Plan, will guide the future development of the Borough over the next 10-15 years. One element of the Local Development Framework is the Area Action Plan for Barking Town Centre.
- 1.2 The Area Action Plan production has included examining synergies and potential gaps in and between the various strategies and master plans for parts of the Plan area which have already been or are in the course of being produced. From this the AAP is creating one comprehensive spatial Plan for the area which will deliver growth and stimulate economic, environmental and social regeneration in line with the priorities of the Community Strategy.
- 1.3 The Plan, once adopted, will give statutory force to policies and proposals from the above strategies and master plans and to the Town Centre Interim Planning Guidance of 2004. This will provide greater likelihood of success in any planning appeals and any Compulsory Purchase Orders that may prove necessary.
- 1.4 It will also provide a context for investment decisions in the Plan area not only by developers but also by the Council, Government, Transport for London and London Thames Gateway Development Corporation. The plan will also give enhanced backing for external funding applications and the securing of private sector contributions through the Section 106 process.
- 1.5 The Council carried out a wide ranging consultation on an Issues and Options Report in 2007, and on the Preferred Options Report in 2008. The results of these consultations have informed the development of this pre-submission version of the AAP. This report seeks approval of that pre-submission version for public consultation and for its subsequent formal submission to the Secretary of State for

Communities and Local Government with any minor amendments that may be necessary as a result of that consultation.

## **2. Current Position and Proposed Way Forward**

- 2.1 In May 2008, Executive approved the Barking Town Centre Area Action Plan Preferred Options Report which was the subject of stakeholder and community consultation during July and August 2008. The Preferred Options Report explained the choices that the Council had made about the policies it wishes to pursue for the Barking town centre area and then set out some draft policies and some proposals for specific development sites.
- 2.2 A Sustainability Appraisal which involved testing the draft policies and proposals against a sustainability appraisal framework was also produced and was also the subject of consultation.
- 2.3 The Sustainability Appraisal and the results of consultation on both it and the Preferred Options Report itself have been used to inform the development of this pre-submission version. A separate report detailing the consultation on both the Issues & Options Report and the Preferred Options Report, summarising the responses received and indicating how the Council has taken account of them in the production of this pre-submission version has been produced and will be placed on the Council's web site. It is listed as a Background Paper to this report and a link to it provided on the Agenda papers so that Members may view it if they so wish.
- 2.4 The Council now needs to undertake consultation on the pre-submission version and an accompanying Sustainability Appraisal and then to formally submit it to the Secretary of State for Communities and Local Government with any minor amendments that may be necessary as a result of the consultation. Accordingly, Executive is asked to approve the draft pre-submission version as a basis for this consultation with stakeholders and the public and eventual formal submission.
- 2.5 Draft copies of the pre-submission version of the AAP have already been sent informally to the Government Office so that they could advise us as to any potential 'soundness' issues and confirm whether or not the Plan is ready for be submitted to the Secretary of State. Although they made a small number of comments which have been reflected in the current version of the AAP, they raised no fundamental issues or concerns. A draft copy was also sent to the GLA with a view to them warning us of any potential London Plan conformity issues which have not already been considered.
- 2.6 Following the formal public and stakeholder consultation, a report will be put to Assembly recommending the incorporation into a final submission version of any minor or non material changes to the pre-submission version as may be occasioned by the consultation process.
- 2.7 The AAP will then be formally submitted to the Secretary of State who will appoint an independent Planning Inspector to examine the "soundness" of the Plan and any representations made about it during the consultation, before making recommendations which are binding on the Council.

### 3. The Pre-submission AAP

- 3.1 The full Pre-submission AAP is given as Appendix 1 to this report. However in order to assist Members' consideration, the draft policies and the Site Specific Allocations are summarised below. Where these differ significantly from the contents of the Preferred Options Report which Members approved for consultation last year, the summary is given in bold text and an explanation of the change and the reason for it explained

#### a) Policies

##### Policy BTC1:

**Encourage extra shops in the town centre including a large food/non-food store on the London Road/North Street site but be prepared, in specified circumstances, to allow the replacement of the retail floorspace at existing Tesco store at the junction of London Road and the A406 with a larger store on the Abbey Retail Park.**

- 3.2 The Preferred Options Report explicitly opposed the creation of a new superstore out of the town centre and allocated the Abbey Retail Park site for new homes and a new primary school. The resistance to an out of centre superstore was based on concerns that such a store would affect the vitality and viability of the town centre and, more specifically, prejudice the achievement of a large food/non-food store on the London Road/North Street site.
- 3.3 The position has now changed in that the Retail Capacity Study suggests that Barking can accommodate more retail floorspace than was thought at the time of producing the Preferred Options Report and, crucially, the Council have made significant progress on securing a retail partner to develop the London Road/North Street site and all the potential retailers consider that their store could co-exist with a large Tesco on the Abbey Retail Park site.
- 3.4 There would be only a limited net increase in retail floorspace and the new store would be on an edge of centre site rather than an out of centre site which better aligns with Government planning policy. Consequently, it is considered that there is merit in amending the policy to allow the possibility of a new larger store on the Abbey Retail Park provided it is part of a comprehensive scheme for the two sites and includes a new primary school. Other requirements are that all retailing ceases on the existing Tesco site which is used for housing and that, apart from the possibility of small local shops to serve the new residential community, the new store is the only retail on the Abbey Retail Park.
- 3.5 Although some concerns have been expressed about the potential relationship between the new store and the heritage assets on Abbey Green, the Site Specific Allocation for the Abbey Retail Park site makes clear that, to be acceptable, any scheme would have to be high quality and protect/enhance the Scheduled ancient monument, Abbey Green and the two conservation areas.
- 3.6 In respect of the housing, it should be noted that, without this change of policy and because Tesco have made clear that they are not interested in the London Road/North Street site, the existing Tesco site will not become available for housing development. Since it may accommodate some 500 new homes, this loss would

have a significant impact on the Council's ability to reach the target of 6,000 additional homes in the AAP area.

Policy BTC 2:

Make minor adjustments to the secondary shopping frontages in Ripple Road

**Policy BTC 3:**

**Encourage office development in the Town Centre particularly in sites such as Barking Station.**

- 3.7 The Preferred Options Report policy included intentions to extend Barking Town Hall to provide additional office space. This is removed in the pre-submission version

Policy BTC 4:

Encourage Hotel Development in the Town Centre possibly in the area around Barking Station, and allow expansion of existing hotel complex facing the A406

Policy BTC 5:

Encourage commercial leisure uses in the town centre and promote evening economy uses around the station, the Broadway Theatre and Town Quay/River Roding area but limit the numbers of bars and late night entertainment venues.

Policy BTC 6:

Promote Barking as a visitor destination by promoting the street market as a major visitor attraction, making the most of a growing evening economy, building on the success of the Broadway Theatre and improving the interpretation facilities at, and the promotion of, the historic Abbey monument, St. Margaret's Parish Church and the Curfew Tower.

**Policy BTC 7:**

**Support East London Transit and try to secure the Barking to Royal docks Bus Corridor.**

- 3.8 This is not really a change in policy, but recognition that Phase 2 of ELT which was also supported in the preferred Options Report has been omitted from the 2008/09 Transport for London Business Plan. , The new policy makes clear, however, that the Council remains committed to achieving the Barking to Royal Docks Bus Corridor which will be an equivalent bus based public transport improvement along the same alignment in the AAP area because of its sub-regional and local accessibility benefits.

Policy BTC 8:

In order to better integrate the Town Centre, Abbey Green, the River Roding and the areas of major change alongside it and create a high quality green environment, seek, in long term, to close Abbey Road and, in the short term, to downgrade its traffic function by making it a Home Zone.

**Policy BTC 9:  
Introduce a town centre car club**

- 3.9 This is a new policy designed to support an initiative which had not been developed sufficiently at the Preferred Options stage but which the Council is now taking forward in the town centre. The proposed club is designed to encourage and facilitate a move away from private car ownership and complement the Council's other policies and strategies to facilitate a modal shift to more sustainable forms of transport.

Policy BTC10:  
Policies and specific proposals to encourage the use of walking

Policy BTC11:  
Policies and specific proposals to encourage the use of cycling

**Policy BTC12:  
Provide for an increase in public off- street car parking to some 1,600 spaces, build a new multi storey at Axe Street and, in respect of the London Road multi-storey car park, reduce the number of long stay parkers and re-allocate some spaces for residential parking. Introduce electronic signage showing the location of vacant car parking spaces.**

- 3.10 The Preferred Options Report proposed to increase public off street public car parking in the town centre to 1,650 spaces. Following objections to this on sustainable transport grounds from the GLA, the Highways Agency and Transport for London, it was decided to commission a new parking study to provide up to date forecasts and a robust evidence base to support them.
- 3.11 This work has revealed a need for some 1,600 spaces by 2024 and the policy in the pre-submission AAP includes that figure rather than 1,650. 1,600 spaces represent a 200 space increase over the current provision of just under 1,400 spaces.
- 3.12 The suggested policy in the AAP proposes a new 310 space town centre car park within the London Road/North Street scheme which is essential to serve the large store and a new 250 space multi-storey car park within the Axe Street/Abbey Sports Centre development. 50 of these spaces will be for residents but the remaining 200 spaces will serve the town centre and particularly the adjacent Broadway Theatre, the Abbey Sports Centre, the Learning Centre and the Children's and Family Health Centre.
- 3.13 The policy also now suggests that the Council reduces car parking for town centre users at the existing London Road multi-storey car park by allocating 130 spaces them as residential parking for the residents of the new developments in the town centre such as at the Lintons and the London Road/North Street schemes and within the Station Master Plan area.
- 3.14 The two new car parks with a combined public parking capacity of some 510 spaces will, together with the existing Vicarage Field car park (500 spaces), the LidL car park (70 spaces) and the London Road multi-storey (with its capacity for town centre parking reduced to 520) take public provision to 1,600 spaces in line with the recommendation of the 2009 Public Off Street Parking Demand Study



- 3.15 This strategy provides a better distribution of shoppers/visitors car parking around the town centre, deals with the under-usage of London Road (only used to 10% of its capacity on a Saturday) and enables adequate car parking to be provided for nearby residential schemes. Losing shopper/visitor spaces in the London Road multi storey is not considered a problem because of the significant under use on a Saturday and the new car park in the London Road/North Street scheme is just across the road from it.

**Policy BTC13:**

**Provide for a minimum of 6,000 additional homes**

- 3.16 The Preferred Options Report spoke of providing some 6,180 additional homes and identified a series of sites where these would be delivered. Since that time, advice from Government Office for London on the Core Strategy suggests that the Council should be planning for a 15 year period from now. The Core Strategy now does this and identifies major sites throughout the Borough, including the AAP area where the new homes will be provided.
- 3.17 Accordingly the schedule of AAP area housing sites which appeared in the Preferred Options Report has been omitted from this version and the policy only refers to the number of homes to be delivered at the AAP Site Specific Allocations. There has also been a reduction in the number of homes that some of these sites are now expected to deliver.

**Policy BTC 14:**

Avoid any net loss and seek a net gain of social housing in Estate Regeneration schemes, aim for 50% of the additional homes in the AAP to be affordable and, of these, 60% to be for social renting from the Council or a Housing Association

**Policy BTC 15:**

**Work in partnership with other bodies to enable the provision of a suitable range of health, educational and community facilities in the AAP area. As part of this, work with Her Majesty's Court Services to meet the additional space requirements of the existing Magistrates Court in East Street.**

- 3.18 The reference to the Magistrates Court has been added as a response to a representation made by Her Majesty's Court Services on the Preferred Options Report. The current Magistrate's Court on East Street is already under pressure in view of the level of business the Court currently accommodates. However, there is limited scope to upgrade, convert and/or extend the current facilities given the building's status as a Grade II Listed Building and the constrained size of the site itself.
- 3.19 Additionally the reference in the Preferred Options Report policy to viewing favourably the inclusion of community and religious meeting places within mixed use developments has been removed on Government advice as it unnecessarily duplicates policy elsewhere in the LDF..

**Policy BTC16:**

Require a high quality of urban design in all new developments.

**Policy BTC17:**

**Only allow particularly tall buildings (15+ storeys) around Barking Station, in the William Street Quarter development and on the Fresh Wharf Estate but be prepared to allow appropriately designed and located buildings of 6-14 storeys at London Road/North Street, Town Quay, the Gascoigne Estate, the Abbey Retail Park and the Tesco site at the A406/London Road junction.**

- 3.20 The only change in the policy relates to the Freshwharf site. In the Preferred Options Report policy, tall buildings would only be acceptable at the northern end of the site and, even here, a maximum of 14 storeys was specified. However pre-application discussions between the owners, the Council and the London Thames Gateway Development Corporation have suggested that such a policy would be too restrictive and that a scheme which would breach these limits would be acceptable.
- 3.21 The principle of a particularly tall building (14 storeys+) on the Fresh Wharf site is considered acceptable since it has the potential to create an attractive landmark and one which would act as a catalyst for regeneration enabling a visual connection between the River Roding and Barking Town Centre.

**Policy BTC 18:**

Achieve high quality public realm improvements by consistently applying the Barking Code, involving artists in design teams and seeking to include public art and seeking further tree planting.

**Policy BTC 19:**

Protect important local buildings and improve the Conservation Areas.

**Policy BTC 20:**

Improve the quality of existing parks & open spaces, and encourage provision of more parks including within the Gascoigne Estate and in areas of deficiency

**Policy BTC21:**

Protect and enhance the informal open space role of the banks of the River Roding

**Policy BTC 22:**

**Facilitate the provision of the underground pipes and other related infrastructure to implement the proposed AAP wide combined heat and power system.**

- 3.22 The Preferred Options report included policy intentions to provide wind turbines on or adjacent to the St. Paul's Roundabout. This is removed in this pre-submission version

**Policy BTC 23:**

Apply the LDF Core Strategy Policy on Section 106 Agreements but seek contributions for local priorities

**b) Site Specific Allocations**

- 3.23 The Preferred Options Report contained 12 Site Specific Allocations. Two of these - Town Quay and the Tesco site at the junction of London Road and the A406 - have been removed in the pre-submission version. Town quay has been removed since

the Council do not wish to take forward built development on its land there and the Tesco site has been removed because there is no certainty about whether it will be brought forward for development. The future of the Tesco site is, however, discussed below within the Site Specific Allocation for the Abbey Retail Park.

- 3.24 Although there have been some changes to some of the other allocations such as changes in the likely number of new homes to be delivered, they are not so substantial as to warrant a commentary on them in this report. BTCSSA11 is a new Site Specific Allocation and is commented on. Although the revised proposals are shown below, the essential nature of all the other Site Specific Allocations remain unchanged from the Preferred Options Report.

**BTCSSA1: London Road/North Street**

- Some 200 new homes
- A large food/non food type store together with a number of individual shops.
- A Skills Centre for young people and adults
- Town Centre car parking of some 310 spaces
- New market square for stalls relocated because of East London Transit.
- Extension to the Methodist Church

**BTCSSA 2: Fresh Wharf Estate (part)**

- Some 1,150 new homes
- Shops, restaurants, cafes, takeaways and bars
- Community uses including a crèche

**BTCSSA3: Barking Station area**

- improved transport interchange,
- Shops, restaurants, cafes, takeaways and bars
- Office and other commercial uses
- Hotel
- Some 600 new homes.

**BTCSSA4: The William Street Quarter**

- Some 460 new homes
- Community facilities
- Barking Business Centre

**BTCSSA5: Axe Street/Abbey Sports Centre**

- Commercial and leisure uses such as a cinema
- Multi-storey Town Centre car park of at least 250 spaces
- New homes

**BTCSSA6: The Gascoigne Estate**

- Remodelling of the east side of the Estate and, mainly infill, development on the west side of the Estate to provide an 850 additional homes.
- Additional primary school facilities on the former Council depot site

**BTCSSA7: The Abbey Retail Park**

- Some 1,000 new homes
- A new Primary School

- Ancillary small scale local shopping/leisure uses
- A retail superstore

- 3.25 The Preferred Options Report allocation was only for the housing and the school. However, for the reasons set out above in the section of the report dealing with policy BTC1, the pre-submission version has been amended to provide the flexibility of allowing a comprehensive approach to the development of this and the existing Tesco site on the other side of the river. In such an approach a new and larger store would be provided with the housing and the primary school on the Abbey Retail Park and the existing Tesco site would be used for housing.
- 3.26 As noted above, some concerns have been expressed about the potential relationship between the new store and the heritage assets on Abbey Green. Accordingly, the Site Specific Allocation makes clear that, to be acceptable, any scheme would have to be high quality and protect/enhance the Scheduled ancient monument, Abbey Green and the two conservation areas.
- 3.27 There is no certainty that Tesco and the owners of the Abbey Retail Park will be able to agree a joint approach and in this case, the housing/primary school local shopping/leisure uses proposals will go ahead.

**BTCSSA8: Abbey Green.**

- Enhanced open space and improved visitor and heritage interpretation facilities
- Improved link between the Town Centre and Town Quay and the waterfront.

**BTCSSA9: The Cultural/Creative Industries Quarter**

- Workshops and studios
- Cultural and creative activities such as a museum, art gallery, exhibition hall or non residential education and training centre
- Restaurants, pubs, snack bars, cafes and wine bars.
- Some 320 new homes

**BTCSSA10: Vicarage Field**

- Additional shops
- 250 new homes

**BTCSSA11: A13 between Gascoigne Road and King Edward Road**

- Some 150 additional homes
- Business and commercial uses
- Small scale local shopping to serve the southern end of the Gascoigne Estate and the homes included in any scheme for the site, itself.

- 3.28 Although the release of this land from employment designation for a housing led mixed use development was included as a policy in the Preferred Options Report, it was not shown as a Site Specific Allocation because thoughts on it were insufficiently developed.
- 3.29 Since then officers have had discussions with the majority landowner of the area who has brought forward preliminary ideas about how the site could be developed

to provide a better frontage to the A13 and a more harmonious relationship with the southern end of the Gascoigne Estate. In view of there being these more concrete views of how the site could be brought forward and developed, it is considered appropriate to make it a Site Specific Allocation in the pre-submission AAP.

#### **4 The Draft Urban Design Supplementary Planning Document**

- 4.1 The Council adopted the Urban Design Framework as a Supplementary Planning Document in November 2007. This covers the whole of the Borough and has a specific section on the Barking town centre area. Whilst the document contains a lot of useful material, it is not considered to offer sufficiently detailed design guidance to assist developers in preparing schemes in such a complex area as Barking Town Centre or the Council in assessing their urban design quality.
- 4.2 The new Urban Design Guidelines Supplementary Planning Document will supersede the old Framework in the AAP area and will provide a more precise set of architectural and public realm design principles, guides and rules, as appropriate, to steer all development and ultimately improve the environmental quality, image and identity of Barking. The Framework will continue to be in force for the rest of the Borough.
- 4.3 This is not a masterplan for the area and does not seek to prescribe a particular way of developing individual sites. However, it makes extensive use of precedent images, drawings, 3D images and pictures (including of a model of the area) to:
- Provide area-wide guidance on topics such as movement and public realm, active frontages, scale and massing, architecture and landscape, environmental sustainability and inclusive design;
  - Expand on the AAP site-specific 'design requirements' and illustrates the qualities that are sought from new development on these sites; and
  - Outline how high quality design is to be secured through the planning application process.

#### **5 Consultation**

- 5.1 Consultation with the statutory consultees identified in accordance with the Government's Planning Policy Statement 12 will be undertaken for a period of 6 weeks and the remainder of the more local consultation will be undertaken in line with the Council's Statement of Community Involvement.

#### **6. Legal and risk management implications**

- 6.1 The legal and risk management implications are as set out in the summary section of the report

#### **7. Consultees**

- 7.1 The following were consulted in the preparation of this report

##### **Councillors**

Councillor McCarthy, Lead Member Regeneration

## **Local Development Steering Group**

Councillor Fairbrass  
Councillor Kallar  
Councillor Little  
Councillor Jamu  
Councillor Denyer

## **Ward Councillors for Abbey and Gascoigne Wards:**

Councillor Alexander  
Councillor Fani

## **Resources Department**

Bill Murphy (Corporate Director Resources)  
Alex Anderson (Group Manager Regeneration Finance)  
Yinka Owa (Legal Partner)

## **Children's Services**

Roger Luxton (Corporate Director Children's Services)  
Christine Pryor (Head of Integrated Family Services)  
Michael Freeman (Group Manager Asset Management and Capital)

## **Customer Services**

Steven Clark (Divisional Director of Housing Services)  
David Woods (Corporate Director of Customer Services)  
Darren Henaghan (Head of Environmental and Enforcement Services)

## **Adult & Community Services**

Ann Bristow (Corporate Director of Adult and Community Services)  
Heather Wills (Head of Community Services, Libraries and Heritage)

## **Regeneration**

Jeremy Grint (Head of Spatial Regeneration)  
Ken Jones (Head of Housing Strategy and Property Services)  
Sue Lees (Divisional Director of Asset Strategy and Capital Delivery)  
Stephen Silverwood (Interim Group Manager Asset Management)  
Paul Hogan (Head of Arts Leisure and Olympics)  
Andy Bere (Corporate Asset Manager)  
David Theakston (Park Development Manager)  
Colin Beever (Group Manager Property Services)  
Tim Lewis (Group Manager Development and Building Control)  
Andy Butler (Group Manager Area Regeneration)  
David Higham (Group Manager Strategic Transportation)  
Stephen Knell (Access Officer)  
Dave Mansfield (Development Control Manager)  
David Harley (Regeneration Manager)  
Jennie Coombs (Regeneration Manager)  
Joe Baker (Climate Change Manager)  
Hugo Wuyts (Regeneration Officer)

## **External Organisations**

Thames Gateway London Development Corporation  
Government Office for London  
Greater London Authority  
First Base (The Council's private sector partner in the Local Housing Company)

## **Background Papers Used in the Preparation of the Report:**

- The Barking Town Centre Sustainability Appraisal Scoping Report (June 2008)
- The Barking Town Centre Area Action Plan Issues & Options Report (July 2007)
- The Barking Town Centre Area Action Plan Preferred Options Report (June 2008)
- Initial Sustainability Appraisal of The Barking Town Centre Area Action Plan Issues & Options Report (July 2007)
- Consultation Statement for The Barking Town Centre Area Action Plan (June 2009)
- London Borough of Barking & Dagenham Community Strategy
- London Borough of Barking & Dagenham Core Strategy Submission Version
- London Borough of Barking & Dagenham Borough Wide Development Policies Submission Version
- Planning and Compulsory Purchase Act 2004
- The Town and Country Planning (Local Development) (England) (amendment) Regulations 2008
- London Borough of Barking and Dagenham Local Development Scheme
- London Borough of Barking and Dagenham Local Development Framework Issues Papers
- Sustainability Appraisal Scoping Report of the London Borough of Barking and Dagenham Local Development Framework and documents listed in Section 6 of it
- London Borough of Barking and Dagenham adopted Statement of Community Involvement
- London Borough of Barking and Dagenham Unitary Development Plan (Adopted 1995)
- The London Plan - Spatial Development Strategy for Greater London Consolidated Version 2008 (Greater London Authority)
- London Borough of Barking and Dagenham Community Strategy
- Barking Town Centre Housing Strategy
- Barking Framework Plan 2003
- Draft London Borough of Barking and Dagenham Local Implementation Plan (LIP) (2006)
- East London Transit Consultation Pamphlet
- Barking Town Centre Interim Planning Guidance (2004)
- Barking Town Centre Movement Strategy and Baseline Report
- Stage 2 Report of the Barking Station Masterplan
- Urban Design Principles for Barking Town Centre
- Breaking Down the Barriers – improving walking routes to and from Barking Town centre
- Barking Town Centre Energy Action Area Implementation Plan
- The Barking Code 2004 and 2008 update
- LBBD LDF Core Strategy Pre-submission Report 2008
- LBBD LDF Borough wide Development Policies Pre-submission Report 2008
- Draft Alterations to the London Plan

- Planning Advice Note 1: Green Roofs
- Planning Advice Note 3: Refuse and recycling in New and Refurbished Residential Developments
- Planning Advice Note 4: Religious Meeting Places
- Planning Advice Note 5: Sustainable Design and Construction
- LBB&D 2005 Housing needs survey
- Planning Advice Note 6: Crime prevention through Environmental Design
- Planning Advice Note 8: Affordable Housing
- LBB&D 2005 Housing needs survey
- The LBB&D Parks and Green Spaces Strategy 2003
- LBB&D Education Planning Research Study June 2005,
- CB Richard Ellis Retail & Leisure Capacity Study 2004
- King Sturge 2008 update of Retail Capacity Study
- King Sturge 2008 reports on hotel and office demand
- Futures – the LBB&D Corporate Plan 2006/07
- Draft Regeneration & Physical Development Framework for London Riverside 2006
- Low Carbon Options Study for Barking Town Centre Energy Action Area September 2005
- Character Appraisal for the Barking Abbey and Town Centre Conservation Area
- Abbey Road Riverside Conservation Area Character Appraisal
- Off-Street Public Parking Demand Study 2009
- LBB&D Social Infrastructure Framework ( SIF) Report 2006



## THE EXECUTIVE

19 MAY 2009

### REPORT OF THE CORPORATE DIRECTOR OF CHILDREN'S SERVICES

<b>Title:</b> Amalgamation of Ripple Infant and Junior Schools to form Ripple Primary School.	<b>For Decision</b>
<p><b>Summary:</b></p> <p>To seek agreement from the Executive for the amalgamation of Ripple Infant and Junior Schools to form an all-through Primary School with effect from the start of the Autumn Term 2009 (2009/2010 academic year).</p> <p><b>Wards Affected:</b> Eastbury Ward</p>	
<p><b>Recommendations</b></p> <p>The Executive is asked to agree the proposal for the amalgamation of the schools into one Primary School with effect from 1 September 2009.</p>	
<p><b>Reason</b></p> <p>The Executive needs to consider changes proposed in the organisation and structure of schools as designated by the provision of the Education and Inspections Act 2006.</p>	
<p><b>Implications</b></p> <p><b>Financial:</b></p> <p>The Schools have been advised that there will be a financial impact on their budgets and there will be a level of protection for the period covering three financial years with effect from September 2009. It is estimated that the school will receive additional funding amounting to the equivalent cost of one Deputy Headteacher salary and one full time administrative post per full financial year to compensate for protected salaries in the amalgamation and restructure of the infant and junior school staffing establishments. This protection covering salaries for management and administration posts will be funded through the Delegated Schools Budget. In future, the Primary School will be able to rationalise the use of all resources and gain efficiencies including the benefits from the combination of funding from the individual school budgets, standards fund allocations and surplus balances carried forward from previous years. The school buildings do not require any major changes at this stage. However, it is intended to explore with the new school how we might replace some temporary accommodation as part of the Government funded Primary Capital Programme. In addition there will be a reduction in the standards fund devolved formula capital allocation. The formula lump sum element funding allocated on an individual school basis will now reduce to one allocation for the Primary school. This should not have a significant effect on the schools budget or on the projects planned for the forthcoming budget settlement. The schools are not envisaging any job losses or redundancies as a result of this amalgamation.</p>	

**Legal:**

The amalgamation proposed from a two site Infant/Junior school to form Ripple Primary School is provided for under the Education and Inspections Act 2006 (s.19(1)). Under the Act the Local Authority has the power to amalgamate the two schools through a reorganisation. A consultation process is a necessary requirement with the local school community and all interested parties. Once this period is determined the results of the consultation process must be considered.

If this proposal is agreed, the age range and capacity at the new Primary School will be extended as detailed at 5.1 of the report. Implementation of the proposals would change the current school governance arrangements from individual governing bodies. Going forward, one Governing Body would be established. The consultation process is designed to support all staffing and governance changes.

**Risk Management:**

These proposals effectively close the Infant School removing the years concerned and expand the Junior school to a primary school covering the age range 3 – 11 years.

**Social Inclusion and Diversity:**

As this report does not concern a new or revised policy there are no specific adverse impacts insofar as this report is concerned.

**Crime and Disorder:**

Section 17 of the Crime and Disorder Act 1998 places a responsibility on local authorities to consider the crime and disorder implications of any proposals. In relation to this report it is proposed to support the new school in developing a new interface with the public.

**Options Appraisal:**

Various options for the future of the schools had been considered, but following consultation, it is recommended that the amalgamation is the preferred option. The separate management of the school in modern day Education is now outdated.

**Contact Officer:**

Mike Freeman

**Title:**

Group Manager School  
Estate

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#### **4. Responses to the Consultation Process**

- 4.1 At the time of writing this report, only one adverse comment has been received anonymously from a parent of an infant child who has registered concern that only having one Headteacher at the school would reduce the accessibility to that head of establishment for both parents and pupils. This is an issue which has been considered by the School and the local authority and it is felt that the new management structure, if approved, would be more flexible and support pupils as well as improving access to teaching staff.
- 4.2 Any further comments received through the consultation process will be reported at the meeting.

#### **5. Issues**

- 5.1 Technically, the proposal involves closing Ripple Infants School with effect from 31 August 2009 and enlarging the age-range of the existing Ripple Junior School. The age-range will be expanded from age 7 to 11 years to age 3 to 11 years with effect from 1 September 2009. All pupils on the school roll of Ripple Infant and Junior Schools as at the end of the Summer Term 2009 will transfer onto the roll of Ripple Primary School.
- 5.2 An interim governing body is to be established to focus on the amalgamation of the schools. This governing body will determine a new Instrument of Government, in accordance with the "Education School Governance (Constitution) (England) Regulations 2003", once the Primary School is set up.
- 5.3 This proposal will set a uniform standard number of 90 pupils per year group and will give a consistent provision across all the age ranges.
- 5.4 The benefits seen in this proposal include:
- An amalgamated school would ensure schemes of work and approaches for the children are consistent as they get older.
  - The school would have a combined budget and would benefit from greater flexibility.
  - The school would use a rationalised management structure to ensure the best use of staff across the two schools. The combined expertise of the staff would be greater than in the two separate schools.
- 5.5 On amalgamation of the schools, any current extended school services offered by Ripple Infant and Junior Schools will continue in the same way, unless the school decides otherwise.

## 6. Consultees

The following have been consulted in the preparation of this report:

Cllr J Alexander	Lead Member for Children's Services
Cllr J E McDermott	Eastbury Ward Member
Cllr Mrs P A Northover	Eastbury Ward Member
Cllr J Steed	Eastbury Ward Member
Rob Whiteman	Chief Executive
Anne Bristow	Corporate Director of Adult & Community Services
Roger Luxton	Corporate Director of Children's Services
David Woods	Corporate Director of Customer Services
Bill Murphy	Corporate Director of Resources
Jane Hargreaves	Head of Quality and School Improvement
Joe Chesterton	Divisional Director, Corporate Finance
Yinka Owa	Legal Partner, Procurement, Contracts, Property
Melanie Field	Legal Partner, Safeguarding and Partnership Law
David Tully	Group Manager, Children's Services Finance

## 7. Background Information

- Legislation which allows this – Education and Inspections Act 2006
- Notes of a joint meeting of Ripple Infants and Junior Schools – 14 January 2009
- Notes of a meeting of Ripple Infants School – 28 January 2009
- Notes of a meeting of Ripple Junior School – 19 January 2009
- Notes of a meeting of staff at Ripple Infants and Junior Schools – 24 February 2009
- Consultation letter – 25 March 2009
- Notice published 1 April 2009

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